Attachment 1

Information Clause

In accordance with Article 13(1) and (2) of the General Data Protection Regulation of April 27, 2016, I hereby inform you that the Controller of your personal data is: KREISEL – Technika Budowlana sp. z o.o. Our contact details are: email address: sekretariat@kreisel.pl, company headquarters: KREISEL – Technika Budowlana sp. z o.o., ul. Szarych Szeregów 23, 60-462 Poznań, correspondence address: ul. Chemiczna 2a, 61-013.

Your personal data will be processed for the purpose of:

a. Executing or concluding a contract with the Controller (Article 6(1)(b) GDPR). The legal basis for this processing will also be the legitimate interest pursued by the Controller in enabling the effective execution of contracts concluded with customers (Article 6(1)(f) GDPR). Your personal data will be processed for the duration of the contract and further for the period of limitation of mutual claims arising from its conclusion and for the period imposed on the Controller by law.

b. Maintaining business contacts and exchanging correspondence, and this processing is necessary for the purposes arising from the legitimate interests pursued by the Controller in ensuring effective communication with customers (Article 6(1)(f) GDPR). Your personal data will be processed for 6 years from the last correspondence or until the limitation of mutual claims arising from the completed cooperation.

c. Issuing and storing invoices and accounting documents, and this processing is necessary to fulfill the legal obligation incumbent on the Controller due to tax regulations (Article 6(1)(c) GDPR). Your personal data will be processed for the period required by tax law.

d. Conducting internal audits, analyses, and reports, and this processing is necessary for the purposes arising from the legitimate interests pursued by the Controller in ensuring the proper functioning of the Organization (Article 6(1)(f) GDPR). Your personal data will be processed for the duration of the contract with the Controller and further for the period of limitation of mutual claims arising from its conclusion.

e. Handling complaints when necessary, and the legal basis for this processing will be the contract you conclude with the Controller (Article 6(1)(b) GDPR). Your personal data will be processed for the duration of the complaint resolution and further for the period of limitation of mutual claims arising from its conclusion and for the period imposed on the Controller by law.

f. Debt collection when necessary, and the legal basis for this processing will be the legitimate interest pursued by the Controller in ensuring the proper functioning of the Organization (Article 6(1)(f) GDPR). Your personal data will be processed until the settlement of the debt and for the period required by tax law.

g. Securing commercial contracts when necessary, and the legal basis for this processing will be the contract you conclude with the Controller (Article 6(1)(b) GDPR). Your personal data will be processed for the duration of the contract and further for the period of limitation of mutual claims arising from its conclusion and for the period imposed on the Controller by law.

h. Handling a transport order (authorizations, notification, loading according to the consignment note, issuing WZ/RW/manual WZ), and this processing is necessary to perform the contract to which you or your employer is a party (Article 6(1)(b) GDPR). Your personal data will be stored for the duration of the contract and further for the period of limitation of mutual claims arising from its conclusion and for the period imposed on the Controller by law.

Recipients of your personal data may include IT system and service providers, external law firms, forwarding and courier companies, entities providing correspondence delivery services, consulting and advisory services, and document destruction services with whom the Controller cooperates, as well as entities from the European FIXIT GRUPPE construction group. Your personal data may also be shared with authorized entities upon documented request.